

BOL-F1

SAINT CHRISTOPHER AND NEVIS
LICENCES ON THE BUSINESSES AND OCCUPATIONS ACT, 1972



(NO. 6 OF 1972)

ID: [] [] [] []

APPLICATION FOR LICENCE

A valid Passport or Birth Certificate must be presented for verification of information when returning this application. Other forms of identification/authentication may be required.

APPLICATION DATE: _____ LICENCE APPLIED FOR: _____

BUSINESS NAME: _____

PLACE OF OPERATION STREET: _____

AREA/TOWN: _____

BUSINESS STATUS: (circle that which applies) [ONGOING] [NEW] BUSINESS IS INCORPORATED: [Y] [N]

BUSINESS ACTIVITY TYPE: [MANUFACTURING] [RETAIL] [SERVICE] [WHOLESALE]

COMMENCEMENT DATE: _____ PERSONS EMPLOYED: _____ ESTIMATED STOCK VALUE:\$ _____

GOODS/SERVICES OFFERED: _____

OWNERSHIP Space for additional owners on back

1 LAST: _____ FIRST: _____ MIDDLE: _____

COMPANY: _____

STREET: _____ AREA/TOWN: _____ COUNTRY: _____

PHONE : _____ RESIDENT STATUS: [CITIZEN] [PERMANENT RESIDENT] [ALIEN]

2 LAST: _____ FIRST: _____ MIDDLE: _____

COMPANY: _____

STREET: _____ AREA/TOWN: _____ COUNTRY: _____

PHONE : _____ RESIDENT STATUS: [CITIZEN] [PERMANENT RESIDENT] [ALIEN]

REPRESENTATIVE

LAST: _____ FIRST: _____ MIDDLE: _____

ENTERPRISE: _____

STREET: _____ AREA/TOWN: _____ COUNTRY: _____

PHONE : _____ REASON FOR REPRESENTATION: _____

THINGS TO KNOW ABOUT YOUR BUSINESS AND OCCUPATION LICENCE

WHO MUST APPLY FOR A BUSINESS AND OCCUPATION LICENCE: All individuals and entities prior to engaging in business activities, must obtain a Business and Occupation licence. This applies to corporations, professionals, traders etc.

APPLYING FOR A BUSINESS LICENCE : All applications for business licences are made to the Ministry of Finance. You must complete all relevant sections of the application, including: applicant name, enterprise ownership, nationality and enterprise location. If the licence is approved you will receive a Notice of Approval. This notice together with payment for the licence must be presented to the Inland Revenue Department before the commencement of business activity.

RENEWAL OF BUSINESS LICENCE: The Business and Occupation licence must be renewed by the 31st January each year. Renewal of the licence after the due date will result in an interest charge of (12%) twelve percent per annum.

DECLARATION

I, _____ declare that the above particulars are true, and I apply for a licence in the terms thereof. I have read and I understand all rules and regulations regarding the issuance of a Business and Occupation Licence, and I agree to abide by these rules and regulations and failure to do so will result in the immediate revocation of the licence.

SIGNATURE OF OWNER / REPRESENTATIVE

DATE

OWNERSHIP (continued)

3 LAST: _____ FIRST: _____ MIDDLE: _____

COMPANY: _____

STREET: _____ AREA/TOWN: _____ COUNTRY: _____

PHONE : _____ RESIDENT STATUS: CITIZEN PERMANENT RESIDENT ALIEN

4 LAST: _____ FIRST: _____ MIDDLE: _____

COMPANY: _____

STREET: _____ AREA/TOWN: _____ COUNTRY: _____

PHONE : _____ RESIDENT STATUS: CITIZEN PERMANENT RESIDENT ALIEN

5 LAST: _____ FIRST: _____ MIDDLE: _____

COMPANY: _____

STREET: _____ AREA/TOWN: _____ COUNTRY: _____

PHONE : _____ RESIDENT STATUS: CITIZEN PERMANENT RESIDENT ALIEN

6 LAST: _____ FIRST: _____ MIDDLE: _____

COMPANY: _____

STREET: _____ AREA/TOWN: _____ COUNTRY: _____

PHONE : _____ RESIDENT STATUS: CITIZEN PERMANENT RESIDENT ALIEN

MINISTRY OF FINANCE USE ONLY

NOTES: _____

DOCUMENTS USED FOR VERIFICATION: _____

ID: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	LICENCE GRANTED: _____
DATE REVIEWED: _____	
APPROVED: <input type="checkbox"/> Y <input type="checkbox"/> N	DATE: _____
<i>AUTHORISED</i>	